



Glenn Hegar Texas Comptroller of Public Accounts

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Job Description

TPWD - Seasonal Fish and Wildlife Technician I (00040251)

Organization: PARKS AND WILDLIFE DEPARTMENT

Primary Location: Texas-Bay City

Work Locations: WL-Central Coast Wetlands Eco 2200 7th St 3rd Floor Bay City 77414

Job: Life, Physical, and Social Science

Employee Status: Temporary

Schedule: Full-time

Standard Hours Per Week: 40.00

Travel: Yes, 25 % of the Time

State Job Code: 2688

Salary Admin Plan: A

Grade: 13

Salary (Pay Basis): 17.64 - 20.35 (Hourly)

Number of Openings: 1

Overtime Status: Non-exempt

Job Posting: Mar 7, 2024, 2:07:12 PM

Closing Date: Apr 4, 2024, 11:59:00 PM

Description

TPWD MISSION

To manage and conserve the natural and cultural resources of Texas and to provide hunting, fishing and outdoor recreation opportunities for the use and enjoyment of present and future generations.

PLEASE NOTE:

All applications must contain complete job histories, which includes job title, dates of employment (month/year) and hours worked per week, name of employer, supervisor's name and phone number and a description of duties performed.

Job history and volunteer experience should be listed in the work history section of the application to receive credit towards meeting the minimum requirements. Part-time experience credit is prorated based on the duration and hours worked per

week. Please indicate hours worked for part-time/temporary/seasonal experience. If this information is not submitted, your application will be considered incomplete.

Applications with "See attached" or "See resume" will not be accepted in lieu of a completed application. Omission of data can be the basis for disqualification; you may state 'unknown' for any incomplete fields. If education is used to meet the minimum requirements of the job posting, a copy of a college transcript(s) issued from the registrar must be provided if you are selected for an interview.

WATCH OUR [VIDEO ON HOW TO APPLY FOR JOBS](#)

APPLICATIONS SUBMITTED THROUGH WORK IN TEXAS: Work In Texas (WIT) applicants must complete the supplemental questions to be considered for the posting. To complete the supplemental questions, go to CAPPs Recruit to register or login. CAPPs Recruit, <https://capps.taleo.net/careersection/ex/jobsearch.ftl?lang=en>

MILITARY OCCUPATIONAL SPECIALTY CODES:

Job Classification	Service	Military Specialty
Fish and Wildlife Technician I-III	Army	68T, 64A
Fish and Wildlife Technician I-III	Navy	No Military Crosswalk. Qualified veterans are encouraged to apply.
Fish and Wildlife Technician I-III	Coast Guard	MST, OAR15, SE18
Fish and Wildlife Technician I-III	Marine Corps	No Military Crosswalk. Qualified veterans are encouraged to apply.
Fish and Wildlife Technician I-III	Air Force	43MX

*More information on military occupational specialty codes can be found below:

<https://www.onetonline.org/crosswalk/MOC/>

<https://hr.sao.texas.gov/Compensation/MilitaryCrosswalk/MilitaryCrosswalkGuide.pdf>

MILITARY EMPLOYMENT PREFERENCE: If you choose to claim military employment preference as outlined by the State of Texas, you must complete the [Military Employment Preference Survey](#) **and attach this form and required documentation referenced on this form at the time your application is submitted**. If you have questions regarding this requirement, please visit our Military Employment Reference page at <https://tpwd.texas.gov/jobs/veterans/>

Required forms that will need to be attached with application for Military Employment Preference:

1. **Veteran-** DD214 showing honorable discharge.
2. **Surviving spouse of a veteran who has not remarried-** Marriage Certificate and DD Form 1300 or appropriate documentation.
3. **Orphan of a veteran killed while on active duty-** Birth Certificate and DD Form 1300 or appropriate documentation.
4. **Spouse of a member of the US Armed Forces/Texas National Guard serving on Active Duty-** Marriage Certificate and copy of spouses active duty military orders.
5. **Spouse of a veteran with disability and is the primary income for household-** Marriage Certificate, Veterans DD214, and VA Benefits Summary Letter showing disability rating.

Documentation must be attached to the application before military preference can be granted.**BENEFITS:**

Texas Parks and Wildlife offers a variety of benefits for employees such as generous paid time off, group insurance, retirement and pension, and frequent training and staff development opportunities. Other benefits include longevity pay, merit pay, deferred compensation, flexible benefit plans, 401K/457 retirement plans, direct deposit, telework, staggered work hours, Employee Assistance Program and a Return to Work Program. For new employees or rehires, health insurance is available the 1st of the following month after a 60-day waiting period. **Click [HERE](#) to view our Benefits page.**

HIRING CONTACT: David Butler, (979) 323-9669

PHYSICAL WORK ADDRESS: Justin Hurst Wildlife Management Area, 6233 Hwy 36, Jones Creek, TX 77541

GENERAL DESCRIPTION

Performs routine (journey-level) fish and wildlife conservation work. Under the immediate supervision of the Central Coast Wetland Ecosystem Project Leader, this position is responsible for assisting with habitat management, infrastructure maintenance, equipment maintenance, grounds keeping, public use, and research at the Central Coast Wetland Ecosystem Project which includes Justin Hurst, Nannie M. Stringfellow, D. R. Wintermann and Mad Island Wildlife Management Areas (WMAs). Work involves the collection of biological data and assisting with wildlife research projects as assigned. Main emphasis will be on the management of wildlife habitat and maintaining and repairing infrastructure/complex equipment needed for research, habitat management or maintenance activities. Assists with public hunting and other public use programs on assigned area where applicable. Provides wildlife management information to hunters, land managers, other user groups and the general public. Works under moderate supervision, with minimal latitude for the use of initiative and independent judgment. Performs additional duties as assigned. Complies with all Agency, Division and Branch rules, regulations, and procedures.

NOTE: This position will be a temporary 6-month seasonal position with the possibility for extension. Bunkhouse lodging will be available.

Qualifications

MINIMUM QUALIFICATIONS**Education:**

Graduation from High School or GED.

Experience:

No experience required.

Licensure:

If driving is required, applicant must possess a valid State driver's license.

PREFERRED QUALIFICATIONS**Education:**

Graduated or in pursuit of a degree from an accredited college or university preferably in Wildlife Science, Wildlife Management, Wildlife Ecology, Range and Wildlife Management, or closely related field in Natural Resources Management including coursework in Wildlife/Habitat Conservation, Wildlife/Natural Resources Management, Wildlife Biology, and/or Research Methods. Transcripts must be included with application to meet this preferred qualification.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of wildlife, range, farming, and livestock practices;

Knowledge of terrestrial and aquatic herbicides and their application;

Skill in using MS Word, Excel, and Outlook;

Skill in operating common farming and ranching machinery and heavy equipment to include:

skid steer, farm tractors, shredders, discs, backhoe, chainsaw;

Skill in effective verbal and written communication;

Skill in using hand and power tools and other mechanical equipment;

Ability to perform grounds maintenance activities such as mowing and weed eating;

Ability to plan, coordinate, and organize assigned work activities;

Ability to observe and record biological data;

Ability to meet and deal effectively with the public, landowners, and co-workers;

Ability to maintain accurate records, comply with purchasing documentation, and prepare written correspondence;

Ability to assist with management, research and conducting public hunts for extended periods of time;

Ability to perform manual labor including lifting supplies and materials up to 50 lbs.;

Ability to operate, repair, and maintain specialized equipment, such as airboats, Off-Road Vehicles (ORVs), All-Terrain Vehicles (ATVs), farm equipment, vehicles, mowers, trailers and small engines;

Ability to perform basic welding, carpentry, plumbing, electrical, fencing, mechanical, and road maintenance tasks;

Ability to use hand tools, power tools, and mechanical equipment;

Ability to operate a GPS and GIS (ArcMap);

Ability to work as a member of a team;

Ability to work independently with little or no supervision;

Ability to conduct activities in accordance with TPWD safety program.

WORKING CONDITIONS:

Required to work from 8:00 a.m. to 5:00 p.m., Monday through Friday;

Required to work on holidays, weekends, and hours other than 8:00 a.m. to 5:00 p.m., as necessary;

Required to perform work outdoors, occasionally in adverse weather conditions;

Required to perform manual labor, including lifting supplies and materials up to 50 lbs.;

Must conform to TPWD dress and grooming standards, work rules, and safety procedures;

Required to operate heavy equipment and farm machinery;

May be required to perform work in wet unstable soils and muddy conditions;

May be required to work in areas with heavy extreme insect infestation;

Required to work in remote field locations;

Bunkhouse lodging is available;

Position will be a temporary 6-month seasonal position with the possibility for extension;

Required to travel 25% with possible overnight stays;

May be required to operate State vehicle;

Non-smoking environment in State buildings and vehicles.

TPWD IS AN EQUAL OPPORTUNITY EMPLOYER

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